



## **AIDS Timeline History Panels Project Research Internship**

**Description:** The ONE Archives Foundation is the leading provider of high quality and visually engaging History Panels series that educate and enthuse various audiences about LGBTQ history and culture. The History Panels include hundreds of rare images and documents, and informative text on various LGBTQ history topics. Some of the History Panels series include: History of the LGBTQ Civil Rights Movement, Transgender History, and Legendary Lesbians, and an AIDS Timeline, which unfolds a point-by-point history of the AIDS epidemic from the early 1980s to present.

The ONE Archives Foundation is seeking a Research Intern to enhance and update the current AIDS Timeline History Panels, as well as compile additional information on the history of the AIDS epidemic and current HIV/AIDS activism, as needed.

### **Duties:**

- Research HIV/AIDS history related topics utilizing the extensive collections at ONE Archives at the USC Libraries and other resources, as needed
- Research images that can be used for the project; scan, format, and/or prepare the images, and perform necessary steps to acquire the usage rights for said images
- Compile the newly researched and composed information, the updated existing information, images, and citations into coherent documents with paragraphs, bullet points, summaries, and other formats, as needed
- Incorporate critical thinking, previous social justice and community engagement knowledge in conducting research and developing content for the series
- Meet with the AIDS Timeline panels designers as requested
- Report to the Associate Director of Education and collaborate with the Education and Outreach Assistant

**Employment Status:** The intern is classified as a short-term, temporary employee and will be subject to any and all payroll taxes. Please note: ONE Archives Foundation benefits are not provided to temporary employees.

**Start Date:** August 2019. The project's completion date is December 1, 2019, with all research and images due to ONE Archives Foundation on or before November 1, 2019.

**Compensation:** The intern will be compensated at a rate of \$20.00 per hour, with a maximum of 150 hours provided.

**Time commitment:** Schedule not to exceed 20 hours per week. Schedule to be coordinated with Associate Director of Education, Erik Adamian.

### **Qualifications:**

- The intern must be an undergraduate student with Junior or Senior standing, or a graduate student.
- The intern must have access to transportation and the ability to commute to the ONE Archives Foundation's administrative offices, the ONE Archives at the USC Libraries, and other locations, as needed.
- The ideal candidate:



- Will have strong passion for and working knowledge of LGBTQ history and culture, especially the HIV/AIDS epidemic and current HIV/AIDS activism.
- Will have strong writing and research skills
- Will be detail oriented and deadline driven

**How to apply:** Please e-mail your resume and a letter of interest to [humanresources@onearchives.org](mailto:humanresources@onearchives.org), with “AIDS Timeline History Panels Project Research Internship” in the subject line.

**About the ONE Archives Foundation:** The ONE Archives Foundation is an independent 501(c)(3) non-profit organization that supports ONE Archives at the University of Southern California (USC) Libraries, the largest repository of LGBTQ materials in the world. Founded in 1952, the ONE Archives Foundation is the oldest active LGBTQ organization in the United States, dedicated to telling the accurate and authentic stories of LGBTQ people, history and culture through public exhibitions, educational projects and trainings, and community outreach programs.

**Phone:** 323.419.2416

**Address:** *Administrative offices:* 7655 Sunset Boulevard, Los Angeles, CA 90046  
*ONE Archives at the USC Libraries:* 909 West Adams Boulevard, Los Angeles, CA 90007

**Website:** [onearchives.org](http://onearchives.org)